

**IMPORTANT: TO APPLY, THE FOLLOWING IS REQUIRED:**

1. All applications must be filled out **COMPLETELY** on all pages and signed by the applicant on page 2.

2. A separate application must be filled out for each applicant 18 years old and older – name is on lease.

3. A processing fee of \$50.00 in money order or check (NO CASH) must accompany this application.

**NO APPLICATION WILL BE PROCESSED WITHOUT THE REQUIRED PROCESSING FEE.**

4. Reliable documentation and telephone numbers for all income must be provided.

**5. A copy of driver's license, military ID or State ID is required to process your application.**

**6. Proof of employment (2 most recent payroll stubs or letter of intent) is required.**

7. All intended applicants and residents must be listed.

8. You must disclose all pets, vehicles of any nature and water filled furniture. **YOU**

**ARE HEREBY NOTIFIED OF THE FOLLOWING PROCEDURES AND POLICIES:**

1. The processing fee is NON-REFUNDABLE.

2. Pets must be approved by the lessor.

3. If you have water filled furniture, you must provide the lessor with proof of insurance. FS83.535

4. No properties are held for over 30 days, and are only held with the required deposit.

5. If approved, Security deposit must be paid within one (1) business day in order to hold the property and refuse other applicants. No partial payments will be accepted. If the applicant defaults on renting the property AFTER APPROVAL, the security deposit will be forfeited.

6. If approved, all monies owed must be paid in full with cashiers check, money order, personal check or cash AT LEASE SIGNING AND BEFORE KEYS ARE RELEASED.

I, THE UNDERSIGNED APPLICANT, affirm the information contained in this two page application is true and correct and authorize AQUA Property Maintenance to verify all information contained in this application including obtaining a credit report. Applicant agrees that false, misleading or misrepresented information may result in the application being rejected, will void a lease/rental agreement if any and/or be grounds for immediate eviction with loss of all deposits and any other penalties as provided by the lease terms, if any. I understand that due to the Fair Credit Reporting Act that I will not be furnished a copy of my credit report from AQUA Property Maintenance or its members. I may, however, obtain a free credit report from Equifax or Trans Union if my application is denied for credit reasons. I understand that an investigative consumer report including information about character, credit history, general reputation, personal characteristics, mode of living, and all public record information including criminal records may be made. I also agree that certain Home Owner's Associations (HOA) may require certain background information from AQUA Property Maintenance in order to approve your application and we may release criminal background information to the HOA. I also understand that this application is the property of AQUA Property Maintenance.



Property Location You Are Applying For:

\_\_\_\_\_

### Application to Rent

**Applicant Information** (All applicants age 18 or older must complete an application)

**PLEASE FILL OUT COMPLETELY- Incomplete applications will not be considered!**

Applicant Name Last		First		MI	Date of Birth		Social Security #	
Drivers License #		State Issued		Home Phone ( )		Work Phone ( )		Cell Phone ( )
Current Address				Apt. #	City		State	Zip
Lived at Present Address Since			Reason For moving			Email Address		
Landlords Name				Phone ( )		Current Rent Amount: \$		

Previous Address		Apt. #	City		State	Zip
Lived at Previous Address			Reason for moving			
Landlords Name		Phone:		Rent Amount: \$		

**Employment Information** (Include wages, pensions, alimony, and any other form of income)

Present Employer		Phone ( )		Job Title	
Address		City		State	Zip
Supervisors Name			Length of Employment		
Current Gross Monthly Income				Self Employed YES / NO	

Previous Employer		Phone ( )		Job Title	
Address		City		State	Zip
Supervisors Name			Length of Employment		
Gross Monthly Income				Self Employed YES / NO	

**Vehicle Information**

Automobile Make	Model	Year	License Plate #
Automobile Make	Model	Year	License Plate #
Motorcycles (Other Vehicles)			

**Banking Information**

Name of Bank			
Checking Account # Savings Account #			
Address		City	State

**Miscellaneous Information**

Number of Occupants (Including Yourself)					
Adults:			Children		
Child's Name.	Date of Birth	SS#	Child's Name	Date of Birth	SS#
Name	Date of Birth	SS#	Name	Date of Birth	SS#
Name	Date of Birth	SS#	Name	Date of Birth	SS#
Emergency Contact Name		Phone ( )		Relationship	
Address		City		State	Zip
How did you find out about this property?				Have you ever been evicted or asked to move? YES / NO	
Have you ever filed for bankruptcy? YES / NO		Has it been dismissed? YES / NO		If yes when?	
Have you ever been arrested? YES / NO If yes please explain:			Are you a convicted sexual predator or offender? YES / NO		

**Pet Information**

Type of Pet	Breed	Age	How many pounds?
Type of Pet	Breed	Age	How many pounds?

**\* I hereby agree to rent this property under the following terms:**

Monthly Rent	\$		
Security Deposit	\$	Pet Deposit / Fee	\$

Please list any additional information that may aide in the processing of this application:

**Applicant represents that all the information provided by applicant are true and correct and hereby authorizes agent/landlord to conduct a full background check and verification of the information provided including but not limited to, the obtaining of a credit report, employment, eviction, criminal/civil background, sex offender check and agrees to furnish additional credit references upon request.**

**This application is for qualification purpose only and does not in any way guarantee the applicant that he/she will be offered this property. I authorize agent/owner to collect a processing fee and will accept more than one application on this rental property and AQUA Property Maintenance Inc. in its sole discretion will select the best-qualified tenant. Any omissions on this application are grounds for denial or may be returned to applicant for completion.**

**\*Non-refundable application processing fee is \$50.00 for each person eighteen (18) years of age or older.**

Requested date to start lease/rental: . Applicant agrees upon approval of this application to sign a lease agreement and to pay all sums due, including deposits, before occupancy.

Date: _____	Applicant's Signature: _____
Non-refundable application processing fee of \$_____.00 collected by: _____ Date: _____	
<b>**How did you hear about us?</b>	Rental Magazine _____ Sign/ Drive-by _____ Newspaper/ Flyer _____ Internet _____ Other _____